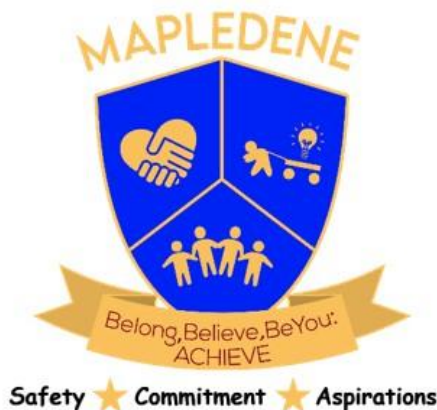


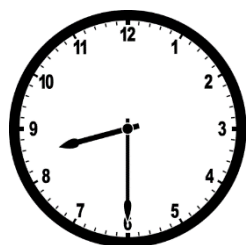
Attendance Newsletter

January 2026



Thank you, as always, to our families for partnering with us to ensure every child has the best possible attendance.

Attendance Reminders



Gates open at 8:30am.

Children can access our free Breakfast Bistro and play with their friends.



The school day begins at 9:00am.

This is when the gates are closed. Once the gates are closed, children must be brought to the main office by an accompanying adult who must inform a member of the office staff. Children must not be sent to the office alone (except children in Year 6 who have permission to walk).

Attendance during the autumn term 2025

Overall attendance for the autumn term 2025:

94.2%

(up from 93.1% for the same period in 2024)

Days of learning lost due to holidays, unauthorised absence and illness during the autumn term 2025:

Holidays:

121

Unauthorised absences:

305.5

Illness:

830

Holidays during term time

We would like to remind families that holidays taken during term time will not be authorised (except in exceptional circumstances). Regular school attendance is essential for children's learning, progress and wellbeing.

The Local Authority has advised that taking a holiday for less than a week does not avoid a fine. If a holiday is taken without authorisation, a Penalty Notice can still be issued, even if the usual absence threshold has not been met. In individual cases, the Local Authority retains discretion to issue a penalty notice where it is considered appropriate.

Further details are outlined in the BCC Education Penalty Notice Code of Conduct (September 2024), which parents can access via Birmingham City Council. We appreciate your continued support in prioritising attendance and ensuring children attend school regularly.

Upcoming events for January 2026:

Monday 26th:

- Spelling and Handwriting workshop for parents and carers of children in **Year 6 at 9am**.
- Young Voices for Mapledene's choir during the evening.

Tuesday 27th:

- Spelling, Phonics and Handwriting workshop for parents and carers of children in **Year 1 at 9am**.
- Spelling and Handwriting workshop for parents and carers of children in **Year 5 at 2:15pm**

Wednesday 28th:

- Spelling and Handwriting workshop for parents and carers of children in **Reception at 9am**.

Thursday 29th:

- Spelling, Phonics and Handwriting workshop for parents and carers of children in **Year 2 at 9am**.

Reminders about absence procedures:

- Please inform the school office on 0121 464 2881 before 9:00am if your child is going to be absent
- You may be asked to provide medical evidence such as an appointment letter/text
- Please arrange appointments outside of school time where possible
- If you do not contact school, a member of the office team will contact you to discuss your child's absence
- You will continue to be contacted each day whilst your child is absent to check on their progress and offer support where possible
- A 'safe and well' visit will take place where appropriate, if we are unable to contact or if your child is offered for a prolonged period of time

Support from Mapledene

- Where possible school will offer support to you and your child around attendance difficulties.
- Class teachers, Miss Faulkner, Miss Johnson or Mr Hyde may contact you or invite you to a meeting to discuss your child's attendance and any challenges you or your child may be experiencing. These conversations are intended to be supportive, and we encourage families to work with us so that every child can achieve the best possible attendance.