

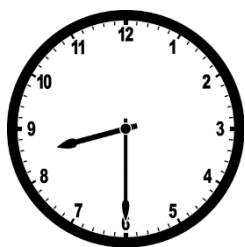
Attendance Newsletter

December 2025



Thank you, as always, to our families for partnering with us to ensure every child has the best possible attendance.

Attendance Reminders



Gates open at 8:30am.

Children can access our free Breakfast Bistro and then play with their friends.



The school day begins at 9:00am.

This is when the gates are closed. Once the gates are closed, children must be brought to the main office by an accompanying adult who must inform a member of the office staff. Children must not be sent to the office alone (except children in Year 6 who have permission to walk).

Absences in 2024 - 2025

Days of learning lost due to:		
Holidays:	Unauthorised absence:	Illness:
270	655	1851
Days of learning lost due to holidays, unauthorised absence and illness		
2776		

Appointments

We kindly ask for your support in protecting valuable learning time, which is essential to our shared values of 'safety, commitment, aspirations' for every pupil. Wherever possible, please arrange appointments outside the school day—either after school or during the school holidays.

We recognise that some appointments are unavoidable; however, frequent absences during lessons can interrupt your child's progress and the safe, steady rhythm of the school day. By scheduling appointments outside school hours, you help us uphold our commitment to consistent learning and support your child in reaching their aspirations.

Upcoming events for December 2025:

Friday 12th December:

- Christmas Lunches
- Christmas Jumper Day

Monday 15th:

- Choir singing at Heartlands Hospital (4:20pm)

Wednesday 17th:

- Reception and KS1 Christmas Nativity (9:20am)
- PTFA Christmas Fayre (3:30pm-6:00pm)

Friday 19th:

- Years 3 to 6 Christmas Concert (9:20am)
- PTFA Panto

Reminders about absence procedures:

- Please inform the school office on 0121 464 2881 before 9:00am if your child is absent
- You may be asked to provide medical evidence such as an appointment letter/text
- Please arrange appointments outside of school time where possible
- If you do not contact school, a member of the office team will contact you to discuss your child's absence
- You will continue to be contacted each day whilst your child is absent to check on their progress and offer support where possible
- A 'safe and well' visit will take place where appropriate

Support from school

- Where possible school will offer support to you and your child around attendance difficulties. This is through our multi-tiered approach to support.
- Class teachers, Mr Barber, Miss Faulkner, Miss Johnson or Mr Hyde may contact you or invite you to a meeting to discuss your child's attendance and any challenges you or your child may be experiencing. These conversations are intended to be supportive, and we encourage families to work with us so that every child can achieve the best possible attendance.