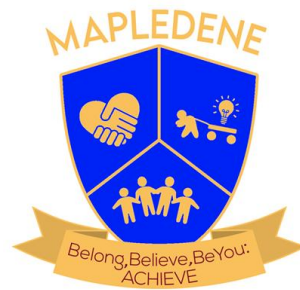


Headteacher
Jonathan Hyde

Assistant Headteachers
Mel Faulkner and Grace Johnson



Safety ★ Commitment ★ Aspirations

Wednesday 14th October 2026

Moving Towards Email Communication

Dear Parents and Carers

We are writing to let you know that, following the October half-term break, we will be moving away from sending home paper copies of letters and will instead be sharing these with families via email. Letters requiring parental permission will continue to be sent home as paper copies where necessary.

We hope this change will make communication between school and home even easier and more efficient. Sending letters electronically will help ensure that important information reaches families promptly, avoid duplicate letters being sent to households with more than one child at school, and reduce the time, cost and paper involved in printing.

Look out for our test email this evening!

To help us make sure that everyone receives our communications, we will be sending a test email to all families this evening using the email address we currently have on record.

Please take a moment to check that you have received it. Remember to look in your junk or spam folder, as emails can occasionally find their way there. If you do not receive our test email, please contact the school office at contact@mapledeneschool.com so that we can check, update or add your email address to our records.

We appreciate that some families may still prefer a paper copy. All letters will continue to be available on our school website, and free paper copies can be requested from the school office at any time.

Thank you for your continued support as we make this positive change to the way we communicate with our school community.

Kind regards,

Jonathan Hyde

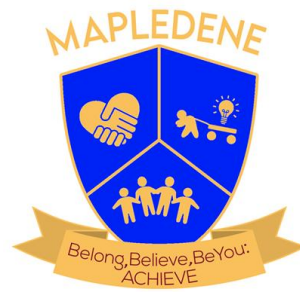
Mapledene Primary School - Mapledene Road, Sheldon, Birmingham, B26 3XE - 0121 464 2881
enquiry@mapledeneschool.com - www.mapledene.bham.sch.uk - X@MapledeneSchool



We're working towards Artsmark
Awarded by Arts Council England



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towards Artsmark
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Council England

